

Reply to : Michelle Bignell
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Council Offices
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www.cotswold.gov.uk



COTSWOLD
DISTRICT COUNCIL

8th November 2018

Ref: C/18/01022/PRMA

Dear Sir/Madam

Licensing Act 2003

Premises: Spice Room Indian Restaurant, 3 Oxford Street, Moreton-In-Marsh, GL56 0LA

I refer to our correspondence concerning the application for the review of the above Premises Licence.

As you are aware this application was considered by the Council's Licensing Sub-Committee held on 5th November 2018. This letter is to formally notify you of the decision of the Council's Licensing Sub-Committee which was to impose the following conditions:-

1. The employer must carry out checks relating to the right to work of their employees working at the premises and any prospective employees before entering into a contract of employment; the premises licence holder will operate a full HR Management system where all relevant documents as specified by the Home Office, to prove entitlement to work, are stored for each individual member of staff.
2. The employer must retain copies of documents as a result of conducting checks relating to the right to work for a period of 24 months post termination of employment. These must be stored securely by the employer at the premises or a digital copy must be immediately accessible from the premises for ease of inspection by immigration officials, police or licensing officers on request.
3. The employer, or any person appearing to represent the employer, must be able to produce on demand documents relating to the right to work, at the request of a Police officer, Licensing officer or an Immigration officer who enters the premises to carry out an inspection under section 179 (1A) of the 2003 Act.
4. The premises licence holder will work with an independent immigration compliance business to carry out checks on the Home Office website and verify identification documents such as right to work documents to ensure that all new members of staff can be legally employed.
5. No new member of staff will be able to work at the premises unless they have provided satisfactory proof of identification and right to work.

In reaching this decision, the Sub Committee took into consideration the written representation(s) from the interested party(ies), and the submissions made by representatives of the interested party(ies) at the hearing. It also took into consideration the submission made by the applicant(s) at the hearing.

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You have the right of appeal against the decision of the Licensing Authority. Appeals must be made to Gloucestershire Magistrates Court, PO Box 9051, Gloucester, GL1 2XG within 21 days of being notified of this decision.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Michelle Bignell'.

Michelle Bignell
Service Leader (Licensing)